

FUNERAL PLANNING WORKSHEET

Please supply as much information as you wish to share.

Guide for the Christian Funeral of _____
(full name: first middle (maiden) last)

Date(s) completed/ revised _____

This worksheet may be used by a bereaved family in the midst of funeral planning; or by individuals anticipating an impending death; or to express one's personal wishes for your own funeral. This worksheet may be revised at any time.

TO PLAN THE FUNERAL OF ANOTHER

In the event of a death, call the church before making any arrangements. Call the church office directly at 507.665-2932 during working hours or dial the pastors' emergency on-call number (cell phone) if it is after hours.

TO EXPRESS WISHES FOR YOUR FUNERAL

You may choose to file this worksheet with the church. This information will be kept in a confidential file available to the pastor of Redeemer Lutheran Church.

Also, after you complete the worksheet consider telling someone you trust about it. You may wish to discuss what you have written to be certain that it is clear. Consider providing copies for: 1. your family; 2. to file with your will; 3. your funeral home. Or simply give them a note that says, "As we have discussed, I have recorded my desires regarding my death and burial. I keep this information in the following place: _____ (perhaps: on file at the church; with my will) At the time of my death, I ask that you use this formation to the extent possible. With gratitude," Then sign, date, and send the note.

I understand that the information and instructions provided here are for the guidance of my church, my family, and my friends I making the arrangements necessary at the time of my death. This document is not legally binding or enforceable. This information is being left for safekeeping. I understand that this worksheet does not make the church obligated or responsible for the execution of these instructions.

signature

date

Type of Worship Service

- _____ Funeral with coffin/urn present
_____ Memorial service without remains
_____ Graveside service only

REDEEMER LUTHERAN CHURCH

*Redeemed to Love
Called to Serve
Sent to Share*

14226 W. 280th St.
Henderson, MN 56044
507.665-2932

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www.redeemerlutheranhenderson.org



Type/ cost of coffin/ urn _____

Type/ cost of grave liner/ vault _____

Attire for burial/ cremation _____

Jewelry or glasses _____

- remove for family
 remove and donate
 bury with body

Include in coffin/ urn _____

(Specific arrangements in advance at the funeral home of your choice are encouraged.)

Visitation

Visitation (at a time place different from the funeral service)

- no
 yes

Visitation location

*(A reduction in funeral home charges may apply if no funeral home facilities are used.
Consider the church as the location for all events.)*

- funeral home
 church
 home

Visitation time

- evening before funeral
 day of funeral

Funeral Service

Location

- church
 funeral home
 cemetery chapel
 cemetery (no funeral, a graveside service only)
 other: _____

Time

- morning
 afternoon
 evening

Remains present

- yes
 no (a memorial service)

Holy Communion celebrated (in church)

- yes
 no

On/near the casket/urn

- _____ funeral pall (baptismal symbol)
 - _____ coffin spray (flowers)
 - _____ Bible or other symbol of faith: _____
 - _____ photograph
 - _____ cross
 - _____ flag (but not used inside the sanctuary during the service)
- (The funeral pall will always be used to cover the casket during the worship service unless expressly declined.)*
(In this case consider a bouquet of flowers from the family or a smaller coffin spray.)

Favorite Biblical theme or image _____

Biblical readings

(might include: favorites, baptismal or confirmation.)

Congregational hymns

Other music or non-biblical readings

Prayers

Participants

Memories and tributes given by

Pall bearers (select 6 for casket; 1 for urn)

Honorary pall bearers

circle members; family, ministry team, etc.

Service folder cover (printed on parchment-colored paper)

- Biblical or seasonal image (wheat, butterfly, cross, etc...)
 line drawing / image of the church

Eligibility for military honors or death benefits

- yes
 no

Other notes

(A complete liturgy may be prepared and attached.)

Lunch

Meal following the service for mutual conversation and consolation

_____ yes
_____ no

Location

_____ church
_____ other _____

Menu

_____ coffee and dessert
_____ cold sandwich buffet
_____ buffet lunch (summer or winter)
_____ appetizer and dessert buffet
_____ other _____

Biography / Obituary

On a separate document, record events, things, people, accomplishments, important to remember. Include as many full names, city of residence, birth and death dates, etc. as possible. List full name, birth name, parents, date and location of birth, baptism, confirmation, marriages, brothers and sisters, spouse(s), children, ministry in daily life, volunteer activities, military service, memberships, etc. This information does not need to be prepared in paragraph form. Include a photograph for publication.

Cemetery

_____ I have made arrangements for my burial.

Name of cemetery _____

Location of cemetery _____

Contact person, phone _____

Name of lot or crypt holder _____

Easement or deed number _____

Legal description of graves or crypts as shown on easement or deed _____

_____ I am a lot holder and have made arrangements with the cemetery to assign graves to specific individuals. These arrangements are:

grave number assigned to relationship _____

_____ I do not have arrangements for my burial. I suggest the following arrangements.

_____ I have arrangements for a memorial marker with the following company:
(name, address, phone, contact person)

The arrangements are:

_____ I do not have arrangements for a memorial marker. I would prefer the following (check first with the cemetery for specific regulations): You may wish to suggest a particular symbol or text.

Legalities

Identify location and date of will; and other legal documents _____

Birth date _____

Place of birth _____

Next of kin _____

Baptism date _____

Place of baptism _____

Marital status _____

Marriages / divorces / spouse(s) _____

Social Security number _____

Attorney / will preparer _____

Insurance companies / agents _____

Bank accounts _____

Pension accounts _____

Property & real estate _____

Other _____

Power of attorney _____

Executor of estate _____

(include phone numbers of individuals; indicate if you have not prepared a will)

